

## Cloud-based Time and Attendance Solution

No more lost time cards!  
No more illegible time sheets!  
No more costly calculation errors!

### Save Time...Save Money...Work Smarter!

On-Time Web™ is a robust Software as a Service (SaaS) time and attendance package that offers a flexible and scalable solution for companies of all sizes. As a hosted service, there is no software to purchase or install, no setup fee, and no annual maintenance renewal fee.

Internet access is all you need to use On-Time Web. It outputs a file to send to a payroll processing service, integrate with your in-house accounting software, or simply save for your records.

With two versions, Basic and Pro, we can find the right fit for almost any business.

On Time Web is designed to be simple and easy to use. Updates and enhancements are automatically and seamlessly installed, so you're always using the most up-to-date version available. And because you backup and store your employee data on your server as often as you wish, there is no worry about data loss.



**On-Time Web™ also provides a solution for those who need conventional time clocks with the OT1000!**

### Flexibility of the Cloud

By utilizing the Internet or "Cloud," you bring the power of being able to use many different methods of entering your time sheet data. Computers, Laptops, ePads, iPhones, Android Tablets and Smartphones can all be used to enter your payroll data with On-Time Web.



Sign up for a free 30-day  
trial online at:

[www.on-timeweb.com](http://www.on-timeweb.com)



## Features and Benefits...

- No software to purchase
- No annual maintenance fee
- No software to install
- No paper time sheet/card
- No faxing time sheets
- Simple and easy setup
- Simple to use
- Secure site
- Unlimited access from remote locations across the state or around the world
- Brand the system entry screen with logo and editable header and footer messages
- Rent clocks (don't have to buy)
- Ability to delegate time sheet approval
- Central location for time sheet data
- Mobile time entry for travelling employees
- Access On-Time Web from anywhere with an Internet connection
- Excel import to enter Employee, Department, Job, and Phase information
- Data export to Excel, CSV or QuickBooks
- Reports:
  - Timesheet Report
  - Missed Punch Report
  - Simple Time Card Report
  - Exception Transaction Report
  - Employee Master Report
  - Supervisor Groups Master Report
  - Earning Types Report
  - Departments Report
  - Job/Phases Report
  - Validation Report
  - Company Info Report
- Ease of gathering data
- Paperless
- Punch or Sheet type of data entry based on employee when using the Pro version
- Send emails to employees
- Unified data collection
- Reduce errors
- Collect time more efficiently and quickly
- Cloud-based allows remote access from virtually anywhere
- Streamline process for time sheet approval
- Legible data, which means no handwritten time sheets
- System complies with legal standards
- Trackable historic data
- Data capture for payroll without re-keying
- Increases the speed, efficiency and accuracy of your payroll process
- Enter data from the web, smartphone, or time clock
- You control your data
- Export your payroll data to virtually any payroll system that can import Excel, CSV or QuickBooks® file
- Capture time by Department, Job and Phase
- Mix or match Punch style or Sheet style data entry
- Communicate with your employees with our integrated emailing system
- No manual calculation of time
- DCAA compliant
- Significantly less expensive than our competition
- Always on current software
- Secured data center with redundant connections means a stable location for your data